

**PUBLIC WORKS COMMITTEE MEETING
DECEMBER 1, 2011**

CALL TO ORDER

Chairperson Ireland called the Public Works Committee Meeting to order at 7:00 p.m. at the Village Hall.

ROLL CALL

Present at roll call were Trustees Ireland, Blohm, Colletti and Schiestel. Also present at roll call were Village Administrator Osten, Assistant Supt. of Water and Sewer Zintl, Assistant Supt. of Streets and Parks Reese, Engineer Thomas and Secretary Hammer. In the audience was Village President Nunamaker.

APPROVAL OF OCTOBER 6, 2011 MINUTES

Trustee Ireland made a motion to approve the November 3, 2011 meeting minutes. The motion was seconded by Trustee Schiestel and approved by a roll call vote of four yes votes.

VISITOR/RESIDENTS COMMENTS

~ Erick Martin from 608 Algonquin Road, Fox River Grove signed in, however, he did not request to address the committee.

PUBLIC WORKS

Public Works Report

Trustee Ireland asked if anyone had questions on the monthly progress report. Items reviewed:

~ Item #76 - Assistant Supt. of Water and Sewer Zintl mentioned that one of the two clarifiers was not working and that parts were on order. A backup is available but his preference would be to have both working at the same time.

~ Item #35 – Trustee Schiestel forwarded praise from a fellow homeowner that they were pleased with the Public Works Department in response to removing a tree from a nearby park that fell on a garage. Trustee Schiestel then inquired on whether the PW Department checks the parks for dying/dead trees? Per the Village Ordinance, if the Village knew the tree was dead, the Village would have assumed liability, however, per Asst. Supt. Streets & Parks Reese, the tree was not dead and therefore the homeowner was liable.

~ Item #25 – Trustee Blohm inquired on the status of the 28 applicants for the Public Works position. John Reese responded that many of the applicants did not meet the requirements and that a few applicants were potential candidates. Phone interviews were in the process of being set up.

~ Asst. Supt. Streets & Parks Reese added that

- “No Parking Signs” have been posted on Doyle Road
- “No Cell Phone” signs have been posted in school zones
- 2 Sewer Cameras have been demonstrated and that one more has yet to be demonstrated. Funds have been budgeted for a new sewer camera.

- Two trees were decorated for Christmas and a Christmas sign was posted for a total expense of \$969.63.
- The No Skateboarding/Rollerblading Policy needs to be modified to add Roller Skating. The Public Health & Safety Committee will address.
- Four-wheel drive parts have been ordered
- Request for \$1,906 to buy four snow plow blades. Money should come from Vehicle Maintenance fund. Committee agreed that this request should be addressed by the Finance Committee.

~ Trustee Ireland inquired if the Village would be interested in getting quotes from vendors within the Village instead of typically going to Algonquin Tire when purchasing tires for Village vehicles. Asst. Supt. Streets & Parks Reese explained that the Village receives a "State" purchase price when buying tires at Algonquin Tire. The state price is cheaper and only certain vendors can offer this discount.

~ Trustee Ireland inquired on the status of road salt. Asst. Supt. Streets & Parks Reese stated that the Village is obligated to use 500 tons/salt during the winter to get the price of \$64.43/ton. He then reviewed how much salt had been used in the last 3 years, all of which was less than 500 tons.

~ Trustee Blohm stated that the tree in the Dominick's parking lot causes a traffic obstruction. Asst. Supt. Streets & Parks Reese will ask Dominick's manager to trim or remove the tree as well as trim the tree between Dominick's and McDonalds.

NPDES II Stormwater, Status

Asst. Supt. Streets & Parks Reese read a few paragraphs regarding the NPDES II Stormwater Policy. The Village is currently on Year 8 of the MS4 Permit. The EPA Audit is scheduled for Wed, 12/6/11. The Audit Report will be provided in a few months.

Wellhead Protection

Assistant Supt. Zintl has started the process of updating the GIS system with the location of each address that has the following in relation to the wellhead radius. He is planning on completing the update by the end of December.

- Well & Water & Sewer
- Water & Sewer
- Sewer & Well
- Well & Septic
- Water & Septic

Radio Read Project

~ \$43,350 has been budgeted this year to replace 1,415 meters over an 8-year period. Replacing meters will reduce reading time from 1 week to 2 hours and eliminate estimated bills.

~PW Committee consensus was that next steps include determining payment terms and establishing a timeline for installation as well as a process on how homeowners would be notified and scheduled.

~ Assistant Supt. Zintl stated that once an order was placed, it would take approximately 4 months to install the new meters and that individual appointments would have to be made with homeowners.

New Sludge Regulations

The sludge hauler used by the Village was issued a wintertime land permit that is in effect until 2014 which the Village can "piggy back" onto. This includes an exemption from the 30 day limitation of offsite stockpiling of sludge.

Snow Plowing/Deicing – Policy Review

Asst. Supt. Streets & Parks Reese distributed the Snow Hazard Policy. Trustee Ireland requested that the PW Department look at ways to try to reduce costs attributed to snow removal but stated that public safety comes first.

VILLAGE ENGINEER’S REPORT

Lake County Flood Plain Management Ordinance, Status

Lake County is making numerous amendments to the ordinance which has a small impact on the Village of Fox River Grove.

Blower Installation, Status

Delivery is scheduled for 12/5/2011. The grant deadline is in the spring and should be met.

IEMA Radium Standards, Good Shepherd Hospital and FRG

Radium is present in the Village’s water and ends up in the sludge. Due to regulations, a certain amount is allowed on the property. Fox River Grove is within regulations.

Good Shepherd is building a deep well that will have barium and radium. Engineer Thomas needs to write a letter to the hospital regarding the new well. A surcharge may be added to their water bill, if warranted.

IEPA WWTP Nutrient Regulations, Status

The IEPA is currently discussing the following:

- New standards for Phosphorus regulation. FRG currently produces above what is being discussed.
- New standards for Nitrogen
- Potentially changing the standard for Ammonia Nitrogen. FRG is within the current standard.

Fox River’s Grove permit is due in 2013. Once any new standards are approved, the Village has 3 years to comply (2016). There was some discussion on whether a possible feasibility study could be done to potentially share any costs of upgrading to the new standards with the Village of Cary.

2011 Road Program - Lucille

~ Repairs to 3 driveways were completed at no cost.

~Despite the homeowner’s comments regarding that the road work was poor, upon inspection, Engineer Thomas stated that he believed the road work was completed to satisfaction.

~ Nicor has yet to repair the culvert hole. John Reese has contacted Nicor.

~ The landscaper has been notified and will perform repairs in the spring. It was noted that some homeowners are causing ditches by pulling cars over the curb into the lawn.

~ It was discussed that it’s difficult to manage communication from the contractor. Suggestion was made to encourage the use of email and the Village website in the future.

~ Engineer Thomas believes that the punch list of issues has been addressed including contacting Waste Management.

Public Works Garage Site, Status

Engineer Thomas confirmed the grading meets the plan and needs to be maintained - moving forward. The contractor owes the Village letters of lien and certified payroll prior to any payment.

Water Tower Antenna Additions, Status

Work has been completed.

OTHER BUSINESS

Street Parking, Pads & Restrictions

Trustee Ireland suggested having the PW Department and the Police Department identify the top 15-20 streets that are of concern within the next 3-6 months. The criteria would be: What is the problem and what would be the fix be? For example:

- Can emergency vehicles get through the roadway if cars were parked on the roadway?
- Are the cars parked on the roadway damaging the roadway?
- Can traffic get through if 2 cars are parked on opposite sides of the roadway?

Retirement: W&S Tech II

The Committee discussed multiple options regarding staffing. One option includes keeping the current staff on a trial basis but would include caveats including OT and different work schedules. It was stated that Ray Cooper would be willing to perform certain duties on a consultant basis until a new employee with similar experience could be hired or until current employees acquire the same licenses.

ADJOURNMENT

Trustee Schiestel made a motion to adjourn at 9:15 p.m. Trustee Blohm seconded and it was approved by a roll call vote of four yes votes.

Michael R. Ireland, Chairperson

Denise Hammer, Secretary

Date Approved