

**PUBLIC WORKS COMMITTEE MEETING**  
**November 1, 2007**

**CALL TO ORDER**

Chairperson Pelletier called the Public Works Committee Meeting to order at 7:00 p.m. at the Village Hall.

**ROLL CALL**

Present at roll call were Trustees Bowman, Cramer, Pelletier, and Tuman. Also present Trustee Menzel, Administrator Osten, Acting Supt. of Public Works Huizinga, Acting Ass't. Supt. of Public Works Kublank, and Treasurer Toppel. Engineer Thomas came after roll call.

**APPROVAL OF October 4, 2007 MINUTES**

*Trustee Bowman made a motion to approve the October 4, 2007 meeting minutes.* The motion was seconded by Trustee Cramer and approved by a roll call vote of four yes votes.

**VISITORS/RESIDENTS COMMENTS**

Glen Kayler asked about the Public Works Garage and did not want the garage built on the County-Line site. He was told that the garage would not be discussed at this meeting.

**Hunter's Farm Port-o-lets**

Trustee Cramer brought in buckets to show what 55 gallons looked like because that's what one port-o-let would hold and she would prefer having only one port-o-let in Hunter's Farm Park instead of two.

Resident Adel Fadel presented a power point slide show showing three different options where the area residents would like to see the port-o-lets in Hunter's Farm. Some residents paid half of the cost to have them moved. Their favorite option was to move them right next to the baseball fence and they also would like to see some screening of trees or evergreens to help beautify around them and only one instead of two port-o-lets. Osten read an E-mail from Mike Bajorek of the Rec Council and his opinion is that he would like to see two port-o-lets because if one is either vandalized or something else happens there is a

back-up. Residents John and Rachel Warren, Lesley Stenzsel, Annamaria Iacullo, and Jeff Sturm agreed they would only like to see one port-o-let and the install by the baseball fence. Soren Pihlman stated that there is no privacy fence to the west and believes there should be natural camouflage on the west side also. Dan Otto of the Park Commission said that there is a swale about 30 feet or so further away and that might be an acceptable placement for them. Huizinga stated that blacktopping another 30 feet would be expensive. Trustee Cramer also mentioned beautifying port-o-let areas in other parks also.

*A motion was made to discuss further and have a committee of Trustees Cramer and Bowman explore the options and discuss again at next month's Public works Meeting. The motion was seconded by Trustee Pelletier and approved by a voice vote.*

#### **ARREARS ACCOUNT REPORT**

Treasurer Toppel reported that 52 arrears letters have just been mailed and three with the water already off and vacant.

#### **STREETS AND PARKS**

Trustee Pelletier asked if any one had questions on Huizinga's monthly report. The following items were discussed:

- ~ An Eagle Scout project at Foxmoor Park that's still in the planning stages.
- ~ Updated and revised the EPA lead copper sampling program.

#### **Mower - \$12,000**

*Trustee Pelletier made a motion to approve to purchase a Rhino 16.5' mower from Grower Equipment for \$10,438 and to send an '97 mower to auction. The motion was seconded by Trustee Tuman and approved by a roll call vote of four yes votes.*

#### **Chipper - \$30,000**

*Trustee Pelletier made a motion to approve to purchase a 2007 Morbark Model 15 Tornado chipper from Alexander Equipment with trade-in for \$29,795.00. The motion was seconded by Trustee Bowman and approved by a roll call vote of four yes votes.*

#### **Garage Repairs, Status**

Huizinga reported that the temporary repair design should be done by the end of November and work can begin after that.

#### **Commercial Sidewalk Snow Removal, Legal Procedures**

Osten reported that letters are being sent to all commercial properties describing sidewalk snow removal regulations.

#### **Foxmoor Parks Port-o-lets**

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The port-o-lets at Foxmoor Park ballfield/playground will be moved because they are blocking the handicap parking stalls.

**Contract: Municipal Center Cleaning**

*Trustee Pelletier made a motion to forward to the Finance Committee the approval of the contract to Spic & Span Cleaning for cleaning the municipal building for \$625 a month. The motion was seconded by Trustee Cramer and approved by a roll call vote of four yes votes.*

**Contract: Spoils Removal**

Huizinga informed the Committee that he is still waiting for contracts for spoils removal from the water tower and they should be ready by the Finance meeting.

**50/50 Enforcement**

Osten reported that Attorney Rosenthal said we cannot force a property owner to use the 50/50 sidewalk program.

Huizinga reported that we have received a draft permit from the IEPA on our NPDES permit. It requires additional testing which will increase costs.

**FRG Commercial Hazmat Inspection Schedule**

Kubblank is working with Clerk Brouder sending out letters and working on a deadline for the commercial hazmat inspections.

**1200 Hillcrest Well & Sewer, Status**

The resident at 1200 Hillcrest is waiting for bids before starting his well and sewer project. Building Inspector Ulrich has the permit ready and will issue once he approves the plans.

**Vac-Tor Drain Pad - \$1,000**

*Trustee Pelletier made a motion to approve having a concrete pad for the dumping of the Vac-Tor installed now from J.W. Concrete not to exceed \$1,000. The motion was seconded by Trustee Bowman and approved by a roll call vote of four yes votes.*

**VILLAGE ENGINEER'S REPORT**

**07/08 Road Program/Policy**

Osten drafted a policy for the Road Program which stated that if a decision needs to be made in the field an elected official and the Village Administrator would help decide. A meeting will be held this month for next year's road program.

Mitch Welch inquired what would be done with the ditches on Gladys; he was informed that they will be included in 08/09 road

program.

*Trustee Pelletier made a motion to forward to Finance approval to pay Curran Contracting \$148,443.35 for the 07/08 Road Program if Baxter & Woodman has the paperwork. The motion was seconded by Trustee Tuman and approved by a roll call vote of four yes votes.*

**Road Survey/Training**

Once the Streets and Parks Department are at full staff a road survey training session will be held so they can help survey the roads to cut down on use of Engineers.

**Vic Woods/Route 22 Drainage Study Proposal**

*Trustee Pelletier made a recommendation to have a study done with elevations for the Vic Woods/ Route 22 drainage and the cost would not exceed \$1,000. The recommendation was seconded by Trustee Cramer and approved by a roll call vote.*

**9105 Gardner Road, Flooding**

The flooding because of 9105 Gardner Road blocking a culvert will be discussed at next month's meeting.

**OTHER BUSINESS**

**Skill Steps**

Osten informed the Committee that the Skill Step Program is progressing a draft is almost complete.

**Beautification: Stone Hill**

Trustee Pelletier met with owner Ted Wagner. Osten will review and see if TIF money is available for beautification of Stone Hill Center.

**Beautification: Train Station**

Trustee Cramer met with Huizinga and Kim Prell on October 15<sup>th</sup> and reviewed the landscape plan from 1995 for the train station beautification. The light poles will be painted next spring and will see if the dumpster can be removed or have some type of enclosure around it.

**Harbor Team: Riverbank Stabilization, Dredging**

Osten reported that the Harbor Team has done a nice job on the shoreline stabilization and plantings. The dredging will be done in spring.

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**Policy: Hiring Subs**

The policy for hiring sub-contractors will be discussed at next month's meeting.

Mr. Scheff had various comments and questions pertaining to the railroad and a bike path.

**ADJOURNMENT**

*Trustee Tuman made a motion to adjourn at 9:50 p.m.* Trustee Bowman seconded and it was approved by a voice vote of all yes votes.

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Paulette G. Pelletier, Chairman

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Penny Toppel, Secretary

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Date Approved