

**PUBLIC WORKS COMMITTEE MEETING**  
**August 2, 2007**

**CALL TO ORDER**

Chairperson Pelletier called the Public Works Committee Meeting to order at 7:00 p.m. at the Village Hall.

**ROLL CALL**

Present at roll call were Trustees Bowman, Cramer, Pelletier, and Tuman. Also present President Laube, Trustee Menzel, Administrator Osten, Superintendent of Streets and Parks Huizinga, Superintendent of Water & Sewer Hughes, Engineer Thomas, and Treasurer Toppel.

**APPROVAL OF July 10, 2007 MINUTES**

*Trustee Tuman made a motion to approve the July 10, 2007 meeting minutes.* The motion was seconded by Trustee Cramer and approved by a roll call vote of four yes votes.

**VISITORS/RESIDENTS COMMENTS**

Fred Rosch of North River Road was inquiring about a pipe that was on the shoreline at the park. Huizinga stated that it is an old gas pipe.

**ARREARS ACCOUNT REPORT**

Treasurer Toppel stated that the Water/Sewer shut-off will be on Monday and at the present time twenty-six accounts are unpaid and four accounts are making payments.

**WATER AND SEWER**

Trustee Pelletier asked if anyone had any questions on the monthly progress report for Water and Sewer. Items discussed:  
..All six employees took a crash course on Aerobic Digesters at Baxter & Woodman.  
..Hughes reported that the Vac-Tor was used today and they had training Monday through Wednesday on this equipment.

**IEPA Grayhill Report**

A copy of the IEPA Grayhill report is available at the Village Hall.

**LBIP Sports Facility**

Hughes reported that that Lake Barrington approved plan for a sports facility consisting of four buildings with tap-on fees. There will be no fields outside.

**LBIP Hazmat Inspection Program**

Hughes informed the Committee that Administrator Martin of Lake Barrington is preparing letters to be sent informing the businesses of the Hazmat inspection program that will be done shortly.

**Sludge Hauling Contract**

The sludge hauling contract with Chris Dahm will be presented at next month's meeting.

**1200 Hillcrest Sewer Tap-On**

Hughes reported that the tap-on fee for sewer only for 1200 Hillcrest is \$3,000 and Terrestris only receives water tap-on fees.

Trustee Menzel was inquiring about the estimating of the water bills and why it was done. Hughes informed the committee that the reading of the meters was labor intense. Osten suggested putting an article in the winter newsletter to explain why we estimate and how to average the bills.

**STREETS AND PARKS**

Trustee Pelletier asked if anyone had any questions on the monthly progress report. Items discussed:

- ..Proposal for centerline striping on Violet and that Algonquin Township used to do it.
- ..Computer repairs and when to just purchase a new one.
- ..Placement of parking bumpers at the end of Ski Hill Road.

**Brick Mailboxes, Status**

Huizinga reported that there are six brick mailboxes and all six have sent in the insurance certificates but three have not submitted the permit applications. The Committee decided to asked Attorney Rosenthal at the Board Meeting to write letters to the three who have not submitted permit applications.

**Ordinance: Right-of-Way Construction Standards**

The Ordinance for the Right-of-Way Construction Standards was tabled until the IML completes their ordinance.

**Sled Hill Dividers - \$6,000**

*Trustee Pelletier made a recommendation to purchase the rest of the sled hill dividers at Picnic Grove Park for \$7,162 from Team*

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*Reil, Inc.* The recommendation was seconded by Trustee Tuman and approved by a roll call vote of four yes votes.

### **VILLAGE ENGINEER'S REPORT**

#### **07/08 Road Program**

Thomas stated that the 07/08 Road Program is \$13,000 under what was expected and will be proceeding. A pre-constuction meeting will be held either Monday or Tuesday.

#### **Foxmoor Crossing Punchlist**

Thomas reported that the punch-list items for Foxmoor Crossing are being worked on.

#### **WWTP Status**

*Trustee Pelletier made a motion to approve the change orders 1 and 2 for the Wastewater Treatment Plant Phase 2 improvements for an annunciator for the generator for \$2,289 and generator breaker in existing transfer switch for \$2,805. The motion was seconded by Trustee Tuman and approved by a roll call vote of four yes votes.*

### **OTHER BUSINESS**

#### **TIF Amenities @ Stone Hill**

Trustee Pelletier has been seeing what amenities at Stone Hill could be added using TIF funds and we could add five benches, three picnic tables, two bike racks. She will be working with Administrator Osten on a plan to bring to the Village Board.

#### **Resident Beautification Program**

Administrator Osten suggested putting together a beautification plan for the downtown area and making suggestions for next year's budget process.

#### **Harbor Team**

The Harbor Team is still working on obtaining the permit for dredging from one more agency. Restoration could be done in September.

#### **Skill Steps, Status**

Osten informed the Committee that Huizinga, Hughes and himself are working on the skill steps program. At this time there are three parts: 1) credit hours, 2) experience, and exam for the rating system. Presentation at a later meeting.

#### **2008 Bike Race**

FYI only a letter will be sent out informing clubs of dates etc. for next years bike race.

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Trustee Cramer reminded everyone about the Park Commission's First Annual Car Show August 11<sup>th</sup> at Stone Hill Center.

**Phase III Space Needs**

Thomas stated that the EPA at a later date will require us to have phosphorus removal in our discharge and that will require additional tankage and equipment.

**S & P Facility Detention Needs**

A lengthy discussion took place about the Streets & Parks Facility and if anything could be done to lower the costs and be more neighbor friendly. Further discussion will take place at the Finance Meeting.

**ADJOURNMENT**

*Trustee Pelletier made a motion to adjourn at 9:45 p.m.* Trustee Cramer seconded and it was approved by a voice vote of all yes votes.

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Paulette G. Pelletier, Chairman

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Penny Toppel, Secretary

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Date Approved