

PUBLIC WORKS COMMITTEE MEETING
June 14, 2007

CALL TO ORDER

Chairperson Pelletier called the Public Works Committee Meeting to order at 7:00 p.m. at the Village Hall.

ROLL CALL

Present at roll call were Trustees Bowman, Pelletier, and Tuman. Absent was Trustee Cramer. Also present Administrator Osten, Superintendent of Streets and Parks Huizinga, Superintendent of Water & Sewer Hughes, new employee Rogalski, and Treasurer Toppel.

APPROVAL OF May 3, 2007 MINUTES

Trustee Bowman made a motion to approve the May 3, 2007 meeting minutes. The motion was seconded by Trustee Tuman and approved by a roll call vote of three yes votes.

VISITORS/RESIDENTS COMMENTS

Residents Holly and John Szeliga were for R-O-W an agenda item.

ARREARS ACCOUNT REPORT

Treasurer Toppel stated that twenty accounts are unpaid at this time and this is the largest amount of unpaid accounts this close to the shut-off date she has seen. Shutoff will be Monday. There were no shutoffs last month.

STREETS AND PARKS

Employee Spotlight

Huizinga introduced his newest employee Mitch Rogalski. Mitch stated that he enjoys his job and the variety of tasks. He stated that Lion's Park is his favorite park. The Committee welcomed him.

Trustee Pelletier asked if anyone had any questions on the monthly progress report. At this time no questions were asked regarding the report.

Trustee Pelletier inquired if there were any grills at Hunters Farm Park and was informed that would be an items to be included on the Parks Master Plan as a future item.

Paving R-O-W

Huizinga stated that a building permit application has been received for the Szeliga's at 502 Park Ave requesting to pave the R-O-W for parking. Huizinga stated that the road was very narrow and it wouldn't effect the drainage. Four other residents on Park Ave have either placed gravel on or paved the R-O-W's. After a discussion, *Trustee Bowman made a recommendation to the Board to allow the paving of the R-O-W because of the following reasons; narrow road, dead-end street and no future plans to add sidewalks in the area.* The recommendation was seconded by Trustee Tuman and approved by a voice vote of all yes votes.

Brick Mailboxes

There are six brick mailboxes on the village R-O-W and only one has sent proof of insurance and we would like to initiate legal action against the other five. The Committee decided to ask Atty. Rosenthal at the Board meeting how to pursue this.

07/08 Road Program Bids

Trustee Tuman made a motion to recommend acceptance of the bid from Curren Contracting for Option 2 in the amount of \$217,700.50 and forward to the Finance Committee. The motion was seconded by Trustee Bowman and approved by a roll call vote of three yes votes.

Hunters's Farm Park Port-o-Let Relocation \$5,645

Trustee Pelletier made a motion to Finance Committee to accept the Paving Performance bid of \$5,645 to relocate the Hunter's Farm Park Port-o-lets and to split the cost with Mr. Warren. The motion was seconded by Trustee Bowman and approved by a roll call vote of three yes votes. The work will be done in either late August or early September.

Snow Violations

Huizinga stated that there are nineteen snow violations outstanding and he will check with Attorney Naughton on their status.

WATER AND SEWER

Trustee Pelletier asked if anyone had any questions on the monthly progress report for Water and Sewer. Items discussed:
..Looking for another used Vac-all because the one we wanted has

been sold. Found one for \$190,000 but it is over the budgeted amount of \$144,500 so will keep looking.

..the odor control chemical feed is set-up and has reduces the problem

Ordinance: Surplus Generator

Trustee Pelletier made a recommendation to approve the ordinance for selling the surplus generator. The recommendation was seconded by Trustee Tuman and approved by a roll all vote of three yes votes.

Water & Sewer Extension: Johnson Street, Wildwood Lane

Hughes reported that an escrow account for the Johnson Street water/sewer extension has been set-up and a pre-construction meeting will be held shortly. He has heard nothing from the residents on Wildwood Lane.

Hillcrest Water Line

Hughes reported that all responses from residents of Hillcrest Ave. regarding extending the water/sewer lines have been negative. Osten asked Hughes to check on the cost of a well for 1200 Hillcrest and see if it is feasible giving the nearness of septic field.

Payments: Maxim \$37,536; \$223,352.10 & Advance Underground \$92,332.11

Trustee Pelletier made a motion to forward to Finance the following payments: Maxim \$37,536 and Maxim \$223,352.10 with the final waiver of liens have been received for Phase 2 completed work, and Advance Underground Inspection \$92,332.11 for sanitary sewer rehab. The motion was seconded by Trustee Bowman and approved by a roll call vote of three yes votes

PARK COMMISSION

New Master Park Plan

The Park Commission discussed having a new master plan for all the parks done. This will help with grant applications and budgeting. It will be updated regularly.

Fundraising

Cindy Cramer is organizing a Car Show on August 11th and Dan Otto is looking into having a golf outing. They are doing an excellent job.

MCCD: Special Lands, Oak Protection

Trustee Pelletier told the Committee about the MCCD presentation she attended about natural areas and how they would like to connect parcels and also about the use of burns to maintain oak trees. She will circulate some resources that she received.

OTHER BUSINESS

Garage Committee

The next Garage Committee meeting will be Friday at 10:30 a.m.- they will be discussing site options, higher cost of material costs, and starting in Spring 2008.

Harbor Team

The Army Corp of Engineers is still awaiting permit approval from other agencies.

Ventian Gardens Dredging Request

The Ventian Gardens homeowners inquired if the Village would like to share the cost of having an inlet dredged. The Village has declined because it is outside the Village and would not benefit the Village.

Ordinance: Chapter 18 Article V Construction of Utility Facility in R-O-W

Osten would like a housekeeping ordinance on construction of utility facilities in R-O-W approved prior to permitting of AT&T Lightspeed. This will be discussed further at Finance.

Skill Steps

Osten informed the Committee that Huizinga, Hughes and himself have been meeting every week working on skill steps. Skills for both departments have been identified. The difficulty is in finding certificates for both Streets & Parks and Water & Sewer.

Stone Hill Amenities via TIF

Osten reported that Ted Wagner inquired if TIF Funds could be used to add a curb on School Street to help with his punch-list items. Trustee Pelletier asked if TIF funds can be used for bike racks, benches, etc. in Stone Hill. Trustee Pelletier will determine possible locations and Osten will look into TIF fund balances.

ADJOURNMENT

Trustee Pelletier made a motion to adjourn at 8:55 p.m. Trustee Bowman seconded and it was approved by a voice vote of all yes votes.

PUBLIC WORKS COMMITTEE June 14, 2007

Paulette G. Pelletier, Chairman

Penny Toppel, Secretary

Date Approved