

**PUBLIC WORKS COMMITTEE MEETING
FEBRUARY 1, 2007**

CALL TO ORDER

Chairperson Figurski called the Public Works Committee Meeting to order at 7:00 p.m. at the Village Hall.

ROLL CALL

Present at roll call were Trustees Figurski, Bowman, Pelletier, and Tuman. Also present were Trustee Menzel, Administrator Osten, Superintendent of Streets and Parks Huizinga, Superintendent of Water & Sewer Hughes, Engineer Thomas, and Village Treasurer Toppel.

APPROVAL OF JANUARY 4, 2007 MINUTES

Trustee Tuman made a motion to approve the January 4, 2007 meeting minutes. A brief discussion was held and Trustee Pelletier would like to have something about tap-on fees in the minutes. The motion was seconded by three yes votes and Trustee Figurski abstained.

VISITORS/RESIDENTS COMMENTS

Sidewalk Snow Violations

The Village is sending violation letter to businesses after a snowfall.

William Chroszy was wondering what his liability would be once he shoveled the sidewalk in front of his business per our Ordinance. Administrator Osten thought it would be the Village's responsibility but he will check with Attorney Rosenthal.

Haider Shah of Fox Pantry and Young Kwon of Oh's Cleaners would like to be excused from the \$75 snow removal fine for the first letter. The Committee said they would have to pay the fine because it would not be fair to everyone who had already paid the fine.

Huizinga and Osten have both received numerous complaints about the snow violation letters. So far, Huizinga has turned two

businesses over to Attorney Naughton, but one has since paid.

ARREARS ACCOUNT REPORT

Treasurer Toppel stated that the arrears have all been paid and there are no shut-offs.

WATER AND SEWER

Trustee Figurski asked if anyone had any questions on the monthly progress report for Water and Sewer. None at this time.

Phase II WWTP Update

The new UV system will be installed next week with three days of training, then chlorine will no longer be used at the wastewater treatment plant. This is a safer process. We are waiting for delivery of the fine screen unit, screw pumps, and generator.

HazMat Clean-ups Schedule

Nothing new to report other than Hughes is working on a time frame spreadsheet. Grayhill is the first business not meeting the IPEA timetable. Now it's a question of enforcement.

Sludge Drying Bed Options

Hughes is researching options for our sludge management program. He is researching a sludge storage building vs. land application. At this time, he is leaning towards a sludge storage building because land applications are all dependent on the weather. Currently, Hughes has used some of Cary's drying beds but this option is no longer available.

Other Water & Sewer Items Discussed

The Verizon water tower punch-list items will be completed when the weather is warmer.

STREETS AND PARKS

Trustee Figurski asked if any one had any questions on the monthly progress report. None at this time.

Picnic Grove Tree Replanting - \$4,800

Trustee Figurski made a motion to recommend transplanting of oak trees from the DPA's in the Picnic Grove Subdivision not to exceed \$4,800. The motion was seconded by Trustee Pelletier and approved by a roll call vote of four yes votes.

Sidewalk Funding: Illinois Safe Routes to School Programs

Baxter & Woodman will be doing a presentation at the Board Meeting February 27th, if the Village can use the Illinois Safe Routes to School Program and if possible, the program is 100%

reimburseable. The money for the program would be part of the road program for 07/08.

Sidewalk Snow Violations

This item was discussed under resident's comments.

New Hire

Huizinga would like to see new hires and all employees' salaries contingent on skill levels. Employees would have more chance of advancement within their salary range. It would also be easier to hire someone, if they are more skilled and there is room for advancement. The Committee told Osten, Huizinga, and Hughes to work on this idea for the new budget year and make a presentation.

Brick Mailboxes

At this time, the Village has no restrictions on brick mailboxes but there is a liability for the snowplow, etc. A draft ordinance will be prepared for next month's meeting.

Other Streets & Parks items discussed

The resident at 1048 Victoria Drive would like to see the boundary markers in front be removed. Huizinga will consider marking the sidewalk and removal of the markers. This will be determined at inspection in early spring.

PARK COMMISSION

David Brooks and his group are going a good job in the Picnic Grove Park restoration area.

VILLAGE ENGINEER

Projects Status Report

No questions were asked about the project status report.

07/08 Road Program

Thomas stated there are several options available for the 07/08 road program and we are deferring until we hear about the Illinois sidewalk program. Thomas stated that a current field evaluation of pavement would cost \$4,700 and it is not in the current budget but it would help with the road program. Most of the work would involve doing some drainage ditching.

FEMA - LOR

Suzanne Vemeer of Baxter & Woodman recommended submitting a formal map revision to FEMA so elevations can be stated on the floodplain maps. This process would require a public hearing and would help the residents in the floodplain areas. The

PUBLIC WORKS COMMITTEE February 1, 2007

Committee said they would like to get a written proposal so it could be added into next year's budget.

OTHER BUSINESS

S & P Garage Status

The Street & Parks Garage Committee went to look at the Fire Protection Building in Lake Barrington but it was not practical for our use. The next meeting will be tomorrow at 11:00 a.m.

S & P Site Survey Quotes

Osten informed the Committee that a formal site survey for the garage property is needed as the first step of the design plan.

ADJOURNMENT

Trustee Figurski made a motion to adjourn at 9:15 p.m. Trustee Pelletier seconded and it was approved by a voice vote of all yes votes.

Duane M. Figurski, Chairman

Penny Toppel, Secretary

Date Approved