

**PARKS COMMISSION  
PUBLIC MEETING MINUTES  
JANUARY 5, 2011**

**CALL TO ORDER**

Chairman Dan Otto called the meeting of the Parks Commission to order at 7:02 p.m.

**ROLL CALL**

Present were Chairman Dan Otto, Members Joanna Colletti, Bill Conway, Mike Richardson and Sherri Sepeczi. Also in attendance were Superintendent of Streets and Parks Jon Huizinga and Secretary Alison Dal Compo. Member Jim McNutt was absent.

**RESIDENT'S COMMENTS—none**

Chairman Otto welcomed Village President Bob Nunamaker and Rec Council Representative John Talkington to the meeting.

**APPROVAL OF THE DECEMBER 1, 2010 MINUTES**

Member Conway made a motion to approve the December 1, 2010 minutes with changes as enumerated. Member Colletti seconded. All were in favor.

**PARKS**

***Public Works Report***—Superintendent Huizinga reviewed the highlights. He noted that the timer for the sled hill ends up needing monthly repairs due to vandalism. The aerator for Foxmoor pond #1 was repaired. New hockey nets were installed at Kids Care Courts.

Chairman Otto asked how the ice was on the ice rink at Kids Care Courts. Superintendent Huizinga reported that someone had broken up some pieces of ice there that had to be repaired. Member Conway said that he noticed the light timers were going on at correct times this year.

***Cary Grove Youth Baseball/Softball Association Agreement***—Chairman Otto stated that Administrator Osten's comments on the agreement had been e-mailed out late this afternoon. Superintendent Huizinga noted that Administrator Osten's changes were primarily wording changes. Chairman Otto asked if the Village Attorney had reviewed it yet; he was told no. Rec Council Rep Talkington said the agreement will be presented to the School Board at the end of January. Chairman Otto further asked if the association would be prepping the fields before middle school games; he was told yes.

Member Colletti referenced point #3 of the agreement, with regard to calling games on account of weather. She wanted to know if wording should be added to say that the Rec Council could also call the games for weather. Member Sepeczi commented that there is no longer a Rec Council Baseball committee. Rec Council Rep Talkington explained that

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above T-ball ranks, the Rec Council is now combined with CGYBSA. He further explained that he is a member of both the Rec Council and CGYBSA. Superintendent Huizinga asked if it would make sense to say "Rec Council and CGYBSA." Rec Council Rep Talkington stated that most Rec Council members are also members of CGYBSA. Member Colletti felt that since the Rec Council is an umbrella organization, its members should have the same privileges and rights as to overseeing safety. Rec Council Rep Talkington said that within the CGYBSA there would always be a director on-site, and they would likely be the one to call the game. Member Colletti then recommended to strike "Rec Council and CGYBSA" from point #3.

Chairman Otto reference point #4, and asked if any of the fields in the Grove are actually designed for use by 18 year olds. He further recommended that the cut-off age should be 14. Member Conway noted that the only field that could accommodate high school kids would be AR2, because it has 80 foot bases.

Chairman Otto asked if clay and Turfus would be purchased by the CGYBSA or the Village. Rec Council Rep Talkington said that the CGYBSA would be in charge of it; there is a group within the organization that will take care of it. Chairman Otto asked who will insure the group; he said that the CGYBSA would provide a certificate of insurance to the Village.

Chairman Otto reference point #9, and stated that some sort of drawing or plan should be given to Superintendent Huizinga. It should also be checked to insure A.D.A. requirements are met. Superintendent Huizinga said that this is included in the wording. Rec Council Rep Talkington asked if there were maps or drawings of the parks that could be provided. Superintendent Huizinga said that plats of survey were not readily available, but that perhaps Google Earth could provide something useful. Member Sepeczi asked if there were any type of drawings included in the PMP; she was told that the specific boundaries are not outlined.

Member Conway asked if the mowing of the grass 10 feet out should be changed to 10 yards out. Rec Council Rep Talkington said that the measurement had been based on actual playing areas. Member Conway asked if fertilizing would be done. Rec Council Rep Talkington said that it is usually done 30-40 feet out. Chairman Otto inquired if all turf maintenance would be included, such as aerating, top dressing, and over seeding. Rec Council Rep Talkington said that they had not done all of those things in the past, and that non-playing areas of the field would not be done. Chairman Otto said that if 18 years olds are permitted to play at AR2, then the playing area would be all the way to the fence. He further stated that these details should be spelled out in the agreement.

Member Sepeczi asked who would be responsible for maintenance of structures, such as fencing, bleachers, etc. Rec Council Rep Talkington said it would be the Rec Council. Member Colletti suggested adding language in section 5, paragraph 1. Chairman Otto also suggested "cleaning up" the language.

Member Conway noted that if the fields are not in good condition, people will go elsewhere.

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It was noted that attachment “A” was missing, and that the signature date should be changed to January 5, 2011. In section 4, the phrase should be “are permitted”, not “a” permitted. Also, it should say no dogs *are* permitted.

**A Motion was made by Member Colletti, seconded by Member Sepeczi, to approve the Cary Grove Youth Softball/Baseball Association agreement as amended. Motion carried with all in favor.**

Chairman Otto thanked Rec Council Rep Talkington for his assistance.

***Fundraising Target***—Chairman Otto suggested that the target should be \$5,000, so that the McHenry County Community Foundation would match the funds. These funds will be designated for the Hunters Farm playground.

***Fundraising Assignments***—Member Colletti asked how much money was made when the ice skating party was held. Chairman Otto said about \$250. Member Sepeczi said that some type of event should be held, where the entry fee was \$50 and half goes towards the fund. Superintendent Huizinga said that there are many competing events through other organizations like the Chamber. Member Sepeczi suggested having the event at Onion Pub, as they hold many of these types of events. She further suggested having a silent auction. Chairman Otto asked how much the event could bring in; she said it could be as much as \$2,000. Member Sepeczi also said that the Cary Grove Country Club holds those types of fundraisers.

Chairman Otto said that in the past, baskets were put together, and that perhaps a local vendor could donate something for the baskets. Member Sepeczi noted that the Lionesses are considering doing a fundraiser at King Pin for about \$25 per person. Superintendent Huizinga felt that a lunch or a dinner would be best. Chairman Otto asked for a target date in March; Member Sepeczi suggested something on or around St. Patrick’s Day. Chairman Otto said that it could be done the weekend before; Member Sepeczi added that it could be done the Friday after (March 18<sup>th</sup>). Chairman Otto noted that the upstairs area of the Kelsey Road House might be an option; Village President Nunamaker said that the Lions are holding an event at the Chalet Golf Club. Member Conway suggested Norge Club, but it only holds about 70 people. Member Sepeczi added that clean up would have to be done by the Parks volunteers.

Chairman Otto and Member Sepeczi offered to check dates/ availability for the proposed event. Chairman Otto also suggested mentioning the fund program to anyone who might be looking for a tax write off. Member Colletti asked if the website had the PayPal option up and running; Superintendent Huizinga said Barb Majkrzak had linked the Village site to the Parks Foundation site.

A fund-raising webinar is to be held January 12<sup>th</sup>. Member Sepeczi mentioned that it costs \$129 to participate, and wondered if anyone had checked into its worthiness. Superintendent Huizinga answered that one of the Trustees had recommended it. He also said it might be possible to have it ready for viewing at the Village Hall.

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*Parks Master Plan Review*— Superintendent Huizinga stated that he had put together the Victoria Woods open space portion of the plan, and had worked on the improvement recommendation spreadsheet. He also worked on North River Parks1 and 2.

**OTHER BUSINESS**

*Spring Creek Watershed Meeting*—The meeting was held on December 8<sup>th</sup>. Member Colletti was not able to go, but Member McNutt did attend.

*2011-2012 Budget*—Superintendent Huizinga said that last year’s Parks portion of the budget was mostly dedicated to Hunters Farm playground. This year, he said he would like to add the horizontal climbers to Kids Care Park. Chairman Otto stated that he would like to see money in the budget for repairs to playground equipment, so that the situation with the slide doesn’t happen again. It took 18 months to get that replacement.

Member Conway suggested that more screening landscaping around the Port-a-Potties at Foxmoor would be a nice improvement. Chairman Otto said that a curb cut would be necessary there, and Superintendent Huizinga said that proper slope would also be a factor.

Superintendent Huizinga said reminded everyone that the kick off for the McHenry County Foundation matching dollars was to be February 14<sup>th</sup>. He suggested that the Parks fundraiser in March could be called “Going Green, Giving Green.” Member Sepeczi said that one member should be in charge of publicity, and another should be in charge of the silent auction. Member Conway asked about how the alcohol would be handled, whether through a cash bar or some other way. Member Sepeczi suggested that each ticket would entitle the person to one drink, then the rest would be on a cash basis. Member Colletti suggested having appetizers as opposed to a sit down dinner.

Member Sepeczi asked about entertainment, and whether she should contact Alex and the All Stars to perform. She thought they charged around \$700. Member Sepeczi asked Member Colletti if she knew how much DJ’s cost who had performed at local events; she thought it was around \$250. Superintendent Huizinga stressed using the Paypal option to get people pre-paid.

**NEXT MEETING**

The next meeting is scheduled for February 2, 2011 at 7:00 p.m.

**ADJOURNMENT**

A motion was made by Member Conway and seconded by Member Richardson to adjourn the meeting at 8:07 p.m. All were in favor.

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Dan Otto, Chairman

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Alison Dal Compo

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Date Approved