

FINANCE & ADMINISTRATION
COMMITTEE MEETING
JULY 12, 2007

CALL TO ORDER & ROLL CALL

The Finance and Administration Committee Meeting was called to order by Chairperson Tuman at 7:00 p.m. Present at roll call were Trustees Cramer, Figurski, Menzel, and Tuman. . Also present were President Laube, Administrator Osten and Treasurer Toppel.

RESIDENT'S COMMENTS

None at this time.

APPROVAL OF JUNE 19th MEETING MINUTES

Trustee Menzel made a motion to approve the meeting minutes for June 19, 2007. The motion was seconded by Trustee Figurski and approved by a roll call vote of four yes votes.

APPROVAL OF REPORTS FOR JUNE

~ Trustee Figurski made a motion to recommend approval of the Accounts Payable Report for June 2007 to the Village Board. The motion was seconded by Trustee Menzel and was approved after some questions by a roll call vote of four yes votes.

~The All Fund Summary was reviewed.

~ Accounts Receivable Report was reviewed.

Trustee Cramer inquired about the brick mailboxes and was informed that Clerk Brouder has been updating the list.

PURCHASE REQUESTS/PAYMENTS

Hire P.T. Clerk/Police Office Assistant

Osten informed the Committee, as an FYI , that he would be placing an ad for a part-time clerk/police office assistant.

Road Patching \$10,000

Trustee Tuman made a motion to approve road patching by Performance Paving not to exceed \$10,000. The motion was seconded by Trustee Figurski and approved by a roll call vote of four yes votes.

Vac-All Purchase

Trustee Tuman made a motion to purchase a Vac-All from Jack Doheny Supplies for \$190,000 plus trade-in with the following payments: a payment of \$142,500 this year plus trade and balance due by May 31, 2008. The motion was seconded by Trustee Menzel and approved by a roll call of four yes votes.

TIF Improvements

The punch-list items for Foxmoor Crossing were not done correctly the first time and TIF funds are not available for this.

ADMINISTRATION REPORT

Grant Status

No changes on Grants.

Medical Insurance Pool, Status

Osten informed the Committee that a second draft of the by-laws are being written and so far seventeen cities are interested. Final cost proposals are being prepared and hope to institute January 1, 2008.

Emergency Server Purchase

Osten advised the Committee that a server had been purchased and installed because we had a server purchase in the budget and his computer died and he got the old server computer.

Remove Upstairs Pay Phone

Trustee Figurski made a motion to remove the upstairs pay phone because the usage is very low and we have to pay \$88.21 month. The motion was seconded by Trustee Tuman and approved by a voice vote of four yes votes.

Lightspeed Request

Trustee Figurski made a motion to not approve any AT&T permits until the following three conditions are done: 1) ICC statewide authorization permit is law, 2)attorney fees are paid, and 3) IML model Ordinance is complete. The motion was seconded by Trustee Menzel and approved by a roll call vote of four yes votes.

OTHER BUSINESS.

Park Donations via W & S Bills

Trustee Cramer made a motion to put an optional \$5 park donation request on the spring water & sewer bills. The motion was seconded by Trustee Figurski and approved by a voice vote of four yes votes.

Presentation: S& P Facility

A short discussion took place about the new Streets & Parks Facility and the cost. A powerpoint presentation will be next Tuesday night. The Garage Committee is hoping to start construction in the spring. President Laube and the Trustees thanked the Garage Committee for all their hard work in getting to this point.

ADJOURNMENT

Trustee Cramer a motion to adjourn the Finance and Administration meeting at 8:20.m. The motion was seconded by Trustee Menzel and approved by a voice vote of four yes votes. Meeting adjourned.

James B. Tuman, Chairperson

Penny Toppel, Secretary

Date Approved