

**FINANCE & ADMINISTRATION**  
**COMMITTEE MEETING**  
**JUNE 19, 2007**

**CALL TO ORDER & ROLL CALL**

The Finance and Administration Committee Meeting was called to order by Chairperson Tuman at 7:00 p.m. Present at roll call were Trustees Cramer, Figurski, and Tuman. Trustee Menzel was absent. Also present were Administrator Osten and Treasurer Toppel.

**RESIDENT'S COMMENTS**

None at this time.

**APPROVAL OF MAY 10th MEETING MINUTES**

*Trustee Figurski made a motion to approve the meeting minutes for May 10, 2007. The motion was seconded by Trustee Cramer and approved by a roll call vote of three yes votes.*

**APPROVAL OF REPORTS FOR MAY**

*~ Trustee Figurski made a motion to recommend approval of the Accounts Payable Report for May 2007 to the Village Board. The motion was seconded by Trustee Cramer and was approved by a roll call vote of three yes votes.*

*~The All Fund Summary was not reviewed because Toppel only had the General Fund and Water & Sewer Fund completed.*

*~ Accounts Receivable Report was reviewed.*

Trustee Cramer inquired about requesting funds for park fundraising and after a brief discussion it was decided to use petty cash item using receipts if the Village Board approves.

**PURCHASE REQUESTS/PAYMENTS**

**Police Department Testing Procedures**

*Trustee Figurski made a motion to approve advertising and non-psychological testing for police officers in the amount of \$1,075. The motion was seconded by Trustee Tuman and approved by a roll call vote of three yes votes.*

Psychological testing and hiring will require additional approval.

Trustee Tuman asked about re-hiring Eric Barham as a police officer and Osten informed him that issue should be discussed in executive session at the Village Board Meeting.

**Maxim \$37,536 & \$223,352.10 & Advance Underground \$92,332.11 (Payments)**

*Trustee Tuman made a motion to approve payments to Maxim Construction in the amount of \$37,536 and \$223,352.10, if waiver of liens are completed, for work completed on Phase 2 and also payment to Advance Underground Inspection of \$92,332.11 for Sanitary Sewer Rehab. The motion was seconded by Trustee Cramer and approved by a roll call vote of three yes votes.*

**Hunter's Farm Port-o-let relocation \$5,645**

*Trustee Tuman made a motion to approve having Performnace Paving relocate the Port-o-let in Hunter's Farm Park in the amount of \$5,645 with Mr. Warren paying half of the cost. The motion was seconded by Trustee Cramer and approved by a roll call vote of three yes votes. The work is scheduled for late August or September.*

**07/08 Road Program, Curren Contracting \$217,700.50 (Authorize Contract)**

*Trustee Tuman made a motion to forward to the Board to approve the 07/08 Road Program Contract to Curren Contracting Option 2 in the amount of \$217,700.50. The motion was seconded by Trustee Figurski and approved by a roll call vote of three yes votes.*

**ADMINISTRATION REPORT**

**Grant Status**

No changes on Grants.

**OTHER BUSINESS.**

**Ordinance: Right-of-Way Construction**

*Trustee Tuman made a recommendation to the Board to update Chapter 18, Article V Construction of Utility Facilities in Public Right-of-Way before AT&T Lightspeed gets approved. The recommendation was seconded by Trustee Cramer and approved by a roll call vote of three yes votes.*

**Lightspeed Agreement**

*Trustee Tuman made a recommendation to the Board to consider the AT&T Lightspeed Agreement for video service through phone lines, which allows local franchise agreement. The recommendation was seconded by Trustee Cramer and a roll call vote followed: Tuman-yes, Cramer-yes, and Figurski-no.*

**ADJOURNMENT**

*Trustee Tuman made a motion to adjourn the Finance and Administration meeting at 8:08 p.m. The motion was seconded by Trustee Cramer and approved by a voice vote of three yes votes. Meeting adjourned.*

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James B. Tuman, Chairperson

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Penny Toppel, Secretary

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Date Approved